

Sun Safe Practice

Sun lotion will be applied and broad brimmed hats must be worn by all children from 1st of August to 30th of April.

Children without hats will be required to stay indoors or play in areas protected from sun exposure.

Behavioral Step Choices:

1. Child receives a rule reminder to guide appropriate behaviour.
2. Final verbal warning is given to child to stop inappropriate behavior.
3. Child is removed from play and directed to sit out briefly for reflection. Staff will support child by discussing positive choices before child returns to play.
4. Severe acts of violence or harassment will result in contacting a parent immediately to pick up the child for the safety and wellbeing of other children.

A child may be suspended from care at the discretion of the director if child's behavior repeatedly puts him/herself and/or others at risk of serious injury or harm.

Illness & Infection Control

For the safety and wellbeing of staff, children and the school community, children diagnosed with a contagious illness as specified in 'Staying Healthy: Preventing infectious disease in early childhood education and care services' will be advised to be excluded from care. Parents / guardians will be contacted as soon as possible when children become ill during the day for immediate collection.

Invoices and Payment Options

Invoices will be issued weekly via email at the beginning of each.



QKR! Is the preferred method for making payments for OSHC. Simply install the app and enter your child's enrolment details.

Alternatively EFTPOS payments can be made in the OSHC room.

Online payments can be made via bank transfer:

BSB: 065 146

Account Number: 10243219

Account Name: East Marden P.S Council Inc

Homework Club

From Monday to Thursday, educators will support children with homework. Please inform an educator if you wish to have your child attend Homework Club in the afternoon.



43 James Street,
Campbelltown SA 5074

E-mail: eastmardenoshc@gmail.com

Phone: 8336 4980

Mobile: 0423 025 790

Assessment & Rating:

*Meeting National Quality Standards
in all 7 Quality Areas*

Session of Care:

Before School Care

6:30am – 8:30am

After School Care

3:00pm – 6:10pm

Pupil Free Days / Vacation Care

6:30am – 6:10pm

(Closure on Public Holidays)

Enrollment & Bond Payments

Enrolment forms must be completed before children commence care. Forms can be obtained from the OSHC room, the front office or via school website.

A refundable bond of \$100 is required to complete the enrolment process; \$50 for each additional child.

Fees and Charges

Before School Care	\$11.00
After School Care	\$18.00
Vacation Care	\$50.00

Bookings & Cancellations

Bookings can be made on a permanent and casual basis. Daily bookings can be taken by:

Text: 0423 025 790

E-Mail: eastmardenoshc@gmail.com

Cancellations must be made 24 hours prior to each session of care. Absences may incur full fee charges dependent on Childcare Subsidy eligibility.

Vacation Care

The Vacation Care Program is released on week 6 Monday of each term. A deposit of \$15.00 per child / per day is required when making bookings for Vacation Care.

Childcare Subsidy

To claim child care payments from Centrelink, families will need to quote the CRN (Child Reference Number) of the registered parent and of the child when filling in the enrolment form. Once approved, child care subsidy will be paid directly to the OSHC service and will be reflected on the invoice.

Signing In & Out

It is a legal and safety requirement for all children to be signed in and out by parents during drop off and pick up.

Healthy Foods and Snacks

Breakfast is provided during Before School Care. Fruit and Afternoon Snack are provided during After School Care. During Vacation Care children need to bring a packed lunch and recess. All food provided by the service are vegetarian.

Medication and Injury Management

A medication plan such as Asthma and Anaphylaxis must be supplied by families before commencing care. A 'Risk Minimisation Plan' must also be completed. In the case of a major injury or accident, every effort will be made to contact parents and emergency contacts. All senior educators have an approved First Aid Qualification.

Parent Responsibilities Checklist

- Arrange Child Care Subsidy with Centrelink via MyGov.
- Ensure 'Enrolment Forms' and 'Medical Action Plans' are completed and up to date.
- Make Bookings and Cancellations in time to avoid absence charges
- Inform the service of any changes regarding personal details and emergency contacts
- Ensure that your child has appropriate clothing for programmed activities
- Clearly label your child's belongings and collect items from lost property
- Provide your child with a hat, packed lunch, recess and drink bottle

Children's Responsibilities

- Embody the school community's core values: *Kindness, Respect, Perseverance, and Creativity*
- Stay within supervised areas and environments
- Have fun and make positive memories!